

# DONATION REQUEST FORM

Here at Great Harvest, we believe in giving generously to others. We welcome opportunities to help our community, and appreciate your interest!



Great Harvest Bread Co.  
305 E. Magnolia, Bellingham  
(360) 671-0873

## OUR DONATION GUIDELINES:

- We donate to non-profit organizations that serve our community.
- We donate our main products: bread and sometimes butter to go with it.
- We consider only donation requests that are submitted on this form.
- We ask for at least a two week notice of any donation request.
- Donation requests are filled on a first-come, first-serve basis. Because of the volume of requests we receive, it is more likely we can help you if you make your request early.

Organization Name: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date, Day and Time of Event: \_\_\_\_\_

Number of people expected to attend: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact E-mail: \_\_\_\_\_

Contact Phone (daytime): \_\_\_\_\_

Contact Address: \_\_\_\_\_

Type of Donation Requested:

\_\_\_\_\_ Refreshments

\_\_\_\_\_ Auction Item

\_\_\_\_\_ Door Prize(s)

Please explain how this event will benefit our community:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## DONATION ORDER

(For Office Use Only)

Date of reply: \_\_\_\_\_

Order placed for Prediction

Recorded in Donation Budget

Description of donation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Retail Value of Donation: \_\_\_\_\_

Follow-up notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_